

JANELLE EDGE

Janelleedge@gmail.com
(407)761-5150

OBJECTIVE

Seeking a position to practice skillful and evidence-based public service; conduct and communicate program evaluation and policy analyses that inform the diverse fields within public service. Provide expertise in the service of academic, professional, and community-based public service organizations.

EDUCATION

Florida Agricultural and Mechanical University, Tallahassee, FL - April 2021

Bachelor of Science in Political – *Magna Cum Laude*

Florida Agricultural and Mechanical University, Tallahassee, FL Summer 2022

Master of Public Administration

EXPERIENCE

Shelby Green Commissioner Seat Five Tallahassee, FL— *Campaign Manager*

Spring 2022- Current

Help build independent skills and create opportunities to continue to learn and grow in a working environment within adaptative to fast- moving environments, aware and knowledgeable of local, statewide, and national political issues.

Publix Supermarket Company Tallahassee, FL— *Baker Apprentice*

Summer 2021- Summer 2022

Customer service professional responsible for working directly with customers. Reach out to potential and current customers and offer products, services, promotions, and discounts and maintain customer records.

Callisto San Francisco, CA— *Campus Engagement*

Spring 2021

Create websites for victims of sexual assault to name their assailants and enable the detection of repeat sexual offenders. Conduct research on minority-serving institutions on services provided on their campus, how to better serve institutions and implement programming.

Human Rights Campaign Washington, D.C- *HBCU Program*

September 2020 - December 11, 2020

Internship assisted in the process of HBCU Out Loud day, spearheading 'Mask-uline Identity' with Attorney Nik Harris and University of Florida LGBTQ+ Resource Advisor Tiffany Richards. Strategically inputting information in spreadsheets and creative ingenuity ideas. Mobilize and support HBCUs in enhancing policies and services that promote excellence in LGBTQ+ inclusion, equity, and engagement. Focus on promoting individual competencies and collective action.

New Student Orientation Tallahassee, Florida—*Office Assistant*

Fall 2019-Fall 2020

Assist in the preparation of orientation activities and materials. Explaining involvement opportunities and procedures. Acquainting new students with campus services and building locations by conducting campus tours.

Skills/Training

Proficient in the use of numerous software packages, including, Microsoft Office, Coding (Code R), Data Analysis, Problem-solving, Slack, Communications, Customer Service, Leadership

Awards

National Honor Society
Dean List
Women's Conference of Florida 2020
Nominee

Volunteer

TurnUp Activism
Orlando Science Seed
The Mustard Seed
Habitat for Humanity
Second Harvest
Night to Shine

Campus Involvement

2019 Orientation Leader
Being LGBTQ+Black Student Government Assoc. Deputy Secretary for the Department of Diversity & Inclusion
UNIDOS
Latinx/Hispanic Club
Big Sister Little Sister
Graduate Assistant to History & Political Science Department

